

MINUTES
HCC FACULTY SENATE
May 24, 2013 – 11:00 pm
Central College – LHSB-100

I. Call to Order – Tod Bisch

11:10

II. Approval of April 12, 2012 Minutes – Suna Ridouane

Approved

III. Treasurer's Report – Jennifer Graves

No change.

IV. Standing Committee Reports

a) *Compensation, Benefits, Workload Committee – Wes Anthony and David Wilcox*

No report.

b) *Finance Committee – Jennifer Graves*

Meeting at 2:30, West Loop to discuss auction. J. Graves made presentation about weight/height discrimination to D&I Council, supported by M. Novak. Very favorable response, but no decision has been made yet. Resolution has been submitted to Chancellor for review, but no decision.

c) *Professional Development – Mary Puccini-Jenn Graves-Mikki Novak*

d) *Educational Affairs – Ritu Raju*

No Meeting

e) *Policies and Procedures – Melissa Miller-Waters*

Met with C. Cook and D. Pino to present revised version of faculty and workforce advising handbook. Add more resources, per Cook's request, i.e., way to get

online info about each student and the courses they've taken. Faculty can advise students what to take next. C. Cook wanted more work done on developmental courses/advising. Request for help from Senate. M. Novak presented initiative on student advising, which was well received. May be some budgetary requirements that we have to source. Looking at current protocol of disruptive student behavior. Please email Tod or Melissa with any ideas about this area.

f) *Student Success – Marilyn Douglas-Jones*

No report.

g) *Graduation – David White and Mannie Bloemen*

Only 1-2 students left and 1 trustee during Academic ceremony. No only left at Workforce. First ceremony began with at 8:30 and ended at 10:29 T. Workforce began at 1 pm and ended at 2:43. Approx. 1200 students during academic, 800 during workforce. Commencement address was longer during Workforce ceremony. Were a few problems, but they were minor. Food was not especially good. Was a long line of students in tunnel. This was a problem involving student check-in. Dr. Pino saw this situation and made correction. Will be a debriefing June 3. Will discuss how to go forward. Need more parking attendants. There were other events going on. Faculty should go in on the side entrance, to avoid log jam with students. Don't need an upstairs staging area. But upstairs facilities are bigger and facilities are more convenient. Chairs were too close together. Not enough exits to the street. Afternoon ceremony had virtually no problems. The best ceremony we've had in many years.

V. Special Committees and Caucuses

a) *Faculty Conference Committee – Linda Comte*

No report

b) *Past Presidents – Linda Comte*

No report

V. President's Report – Tod Bisch

- **Senate Cabinet – Report on February 28, 2013 Meeting**
 - Requiring ID to sign contracts-Gov. ID no, HCC ID, yes
 - Form and watermark rules for future motions and resolutions
 - NISOD attendees: Warren Henson, Central; Sheila Williams, Coleman; Morteza Sameei, NE; Ritu Raju, NW; Douglas Bump, SE; Carlos Pierott, SW

- Salzburg Global Seminar attendees: Mary Puccini, Cen.; Jenn Grave, SW; Carla Robinson, Cen.
- Have asked Karen Edward, Interim Exec. Dir. of HR to visit in June
- **Board of Trustees –Board Meeting April 18, 2013, Special Meeting May 8, 2013, Regular Meeting May 16, Chancellor Search Committee May 22, 2013**
 - Awarding of Honorary Degree Judge Armando Rodriguez
 - Reduced AC Byas’ spending authority to \$50k
 - Extended AC Byas as Acting Chancellor until an Interim Chancellor is appointed by the Board.
 - Formed a search committee for an Interim Chancellor: Trustees Robinson, Mullins, Garcia and Feldman as the alternate.
 - Instructed Procurement Dept. to engage a search firm asap.
 - Approved closure of LaBranch for site improvement (plaza) and replace electrical switchgear.
 - Balance of agenda pulled for further consideration
 - Renewed lease on Bluebonnet building, Stafford until new WF building is ready
 - Reviewed Campus Safety Plan in Closed Session
 - Chancellor Search Committee met, instructed Procurement to draft RFP for committee review next week.
- **Meeting with AC Byas April 18, 2013**
 - Presented resolutions re: Academic Freedom and H-W & PC.
 - Future discussions regarding increasing sabbatical leave to 6 faculty; increase NISOD participants to 12; increase Salzburg participants to 6.
- **Vice Chancellor of Instruction’s Office-ACV Steve Levey**
 - Finalized proposal to restructure Program Coordinator position: one PC per program; one release per fall, spring and summer. Budget increase: \$209,900.
 - Ongoing discussions to bring certain WF faculty back to 12 mos. contract, based on program growth, timely completion, imbedded certifications and licensure. Updated but still work in progress.

VIII. Old Business

- Resolution to place hold on hiring Administrative personnel-tabled
- M. Novak wants to withdraw resolution and put forward another as follows:

A PROPOSED Resolution

By The Houston Community College Faculty Senate

Introduced for Senate consideration by Mikki Novak

WHEREAS the Houston Community College District finds itself in a time of transition at its uppermost levels, to wit the Chancellorship; and

WHEREAS such times are generally marked by wholesale changes made in organizational structure after the transition is completed, and;

WHEREAS it will be a significant amount of time before the current transition is completed; and

WHEREAS in the interim the District's administration continues to pursue a reorganization plan for the Workforce division; and

WHEREAS such reorganization may involve the hiring of personnel whose presence may prove superfluous once the new leadership is in place;

THEREFORE BE IT RESOLVED that the Faculty Senate deems the continued reorganization of the Workforce division at this time to be unwise and potentially redundant, and

BE IT FURTHER RESOLVED that the Faculty Senate calls upon the District's Administration to place an immediate hold on such reorganization, including the hiring of personnel related to such plans, until such time as a permanent Chancellor is installed and the leadership vision of that individual be made manifest.

M. Novak has data if anyone wants to see it. 150 people classified as administrators. 2011-2012. Approx. 1500 classified as support personnel. Some data is still outstanding. Has made a request of K. Edwards to release this information.

Deans, Presidents, not included in the 150. 782 full time faculty.

T. Bisch: If reorg of WF as currently set, if it doesn't go forward as it stands, it could affect some faculty getting 12 month contracts.

M. Miller-Waters: Would putting people into 12 month contracts constitute a 12 month contract?

T. Bisch: **TOD FILL THIS IN!**

A. Ainsworth: Favors this resolution, but only 20 people present. A resolution like this needs to have more people. Nothing can be officially done over email.

D. White: Disagrees with A. Ainsworth. The Senate is a 12 month body. It is unwise to suggest that we can't get anything done during the summer. If this attitude is adopted, holds the Senate hostage. Nothing could be accomplished during the summer. Important business needs to be addressed. If at a later point, the Senate can rescind the resolution.

M. Novak: Many WF faculty, including Presidents, do not want this to happen. We should act sooner rather than later, especially given the fact that a new Chancellor will be hired at some point later.

M. Bloeman: Agrees with D. White. We do have a quorum (20 voting delegates present) and should move forward on this resolution

N. Smith: Doesn't really understand reorg. Is this good or bad?

M. Novak. Will go back to hub. Each college will be responsible for a particular program. Cluster Deans will be hired, who will administer this budget. Each college will have to offer certain courses and hire faculty to do meet the demands of these program.

Proxies not allowed.

A. Ainsworth: Called to question.

- 1 Opposed
- 3 Abstentions

Motion passes

IX. New Business

X. Announcements

Charlene Kinsey passed away.

XI. Adjournment (no "second" required)

11:55

NEXT MEETING: Friday, June 14, 2013 – Central Campus, LHSB-100 @ 1:30 pm