

HCC Faculty Senate Agenda
October 9, 2015

I Call to Order 1:34pm

II Approval of Minutes <http://bit.ly/1PiSQkF>

Approved as submitted

III Treasurer's Report

Helen Jackson reporting – only expense is food for August FacSen meeting.

IV Standing Committee Reports

A. Compensation, Benefits, Workload –David Wilcox and Heath Giesbrecht

DW report: focused on goals for the coming year –

1. structural changes to faculty salary schedule – push for 35 steps
2. raise bachelor's level pay entry level on steps
3. press for one faculty salary schedule with additional stipends as needed for hard-to-fill positions
4. put money in to schedule – implement Phase 2 by increasing Faculty Salary Schedule by 4% for 2016-17
5. continued concerns regarding transparency (i.e. the recent letter via email from HR regarding steps, etc.)
6. discussed Adjunct Faculty issues – special subcommittee formed to make report on a special Adjunct compensations package (pay, longevity, loyalty, benefits, etc.)
7. workload issues – keeping feelers out for specific issues / goals

B. Finance -Jenn Graves

Bedichek-Orman Auction is next week

C. Professional Development -Toni Holland

1. looking for greater representation for Faculty Conference

D. Educational Affairs – Antrece Baggétt

1. discussion regarding rigor and plagiarism
2. will meet with Dr. Beatty once this semester (November, hopefully)
3. SE concerns regarding Policing and Security

E. Instructional Technology – Linda Comte

1. Ruth Dunn reporting – Canvas is the decision for the new LMS starting Fall 2016; pilot starts in Spring 2016 (contact Laura Gough if you are interested)

2. Want to know what faculty want to know about kind of training is desired (online, one-on-one, bootcamp, CTLE, etc.); contact the committee with your [polite] suggestions

F. Policies and Procedures – Melissa Miller-Waters

1. taskforces formed to review and revise FacSen Constitution & By-Laws, Faculty Handbook, Instructional Leadership Guidelines, and Curriculum Handbook
2. working on uploading Faculty Advising Handbook

G. Student Success – Lydia French

1. Laurel Lacroix reporting -- charged with developing role of faculty regarding student retention and success goals (still don't have the numbers)
2. charged with faculty role in tutoring – investigating tutoring options on various campuses, who is in charge, tutoring and writing center directors, intend to interview Deans regarding what they imagine the role of Faculty in tutoring; Betty Fortune will be overseeing tutoring as part of Student Success

H. Graduation – Darin Baskin

1. no report – meeting cancelled by 3100

V Special Committees and Caucuses

A. Past Presidents Caucus –Susan Goll

1. revised charge – training of Faculty Senate leadership and development training – will be shifted to Faculty Senate; recommended that Faculty Senate President should be on Chancellor's Cabinet

B. Past Presidents Council – Linda Comte

1. no report

C. Faculty Conference –Linda Comte

1. committee will meet with VC Zamora regarding budget
2. taking suggestions for the theme (“Going Global” and “Full STEAM Ahead” are the two so far)
3. Date not set – maybe February 6, 2016

VI Delegation Reports

A. Northeast -- Melinda Payne

1. main concern is capital improvement project for Northforest Campus – looking for agreement between district and community – no agreement yet
2. security, of course

B. Northwest – Daniel Dylla

1. security, of course

2. brand standards (flyers and communications)
 3. PR representative came to meeting to explain services offered
 4. Supplies Budget issues should go to Campus Managers
- C. Central – Leslie Comfort and Lydia French
1. construction concerns, safety issues
 2. meeting with Lt. Cruz – discussed Tactical First Aid
 3. the Campus Manager has no budget for supplies; faculty should go to Chairs (whose budgets do not include supplies)
 4. Campus Managers have been getting instructions regarding facilities from 3100 (no sense of shared governance)
- D. Coleman -- Mohammed Tlasa
1. open forum with FacSen President – security is primary concern
 2. President of Coleman met with Coleman delegation – promised transparency
- E. Southeast -- Mahtash Moussalvi
1. first meeting will be next week – President invited to attend; Mahtash is a member of Executive Team and attended President’s Executive Team meeting
 2. Fraga and Eastside are planning on reserving parking for faculty, but there’s a lot of distance from parking to buildings
 3. Safety concerns, of course
- F. Southwest – Helen Jackson
1. working to eliminate the disconnect between Student Services and Faculty
 2. security issues, of course
- G. District
1. no report

VII. President’s Report

A. Bedichek

1. next Friday, 16 October 2016, 5:30pm, West Loop Auditorium
2. General Counsel has changed the policy regarding serving alcohol on campus – now bartenders must carry liability insurance and HCC must have proof ahead of time; Risk Management on Wednesday said Waiver of Subrogation is needed and HCC must be named on paperwork as Initial Insured on policy; it was done at 1pm today

B. Report from TCCTA meeting

1. Best Practices for Faculty Senates was the first forum

2. THECB discussed what is coming (Block Scheduling, Legislature mandates, etc.) -- none of which is mandatory as of yet – per Leg: every CC is mandated to move 5 programs in Sciences & CTE to Block scheduling
3. Legal Issues – if Colleges are going to videotape classes, there need to be Student Waivers for having students recorded

C. On-campus forums

1. regarding HR issues – contact your Chair or Program Director
2. Coleman has met; NE next week

D. Meeting with the Chancellor

1. Chancellor was informed regarding the difficulty regarding insurance impacting Bedichek-Orman
2. Libraries policy (only one library open on Sundays)
3. Security (will be discussed at Fac Sen)

E. Q/A

1. TSU had a shooting today, as did Northern Arizona University (both off-campus)
2. Will all scheduling have to go through 3100 for the Spring
3. Will there be a list of all Meetings? It's on the Senate homepage

VIII Chancellor Maldonado and Chief Cunningham

1. Viewing of video on HCC.edu regarding active shooter situations
2. CM: TSU shooting this morning – one dead, one injured;
3. – there is no assurance of 100% safety; training is one of the necessary things; there's been a look at security College-wide. There needs to be an over-arching strategy. What does the Chief need to be most effective? Plan presented to Board of Trustees, but not everything will be shared publicly
 - reorganization is adding police officers and cruisers
 - none of us is as smart and observant as all of us, so communication is critical
 - police officers and administrators are going to be trained on how to determine what information is actionable
 - this month, there will be campus meetings regarding security
 - roll-out of new police procedures, etc., starts on Monday
4. – turn over mic to Chief Cunningham
5. BC: slideshow I can't see
 - building of organization ground-up
 - clustering of needs (no more borders) and organizational efficiency
 - zero-base buildup of services
 - prioritized needs at campuses (facilities, services, personnel)
 - break in to East and West sides -- based on size (mileage matters for response time)

- Zones 1-5 – clusters are where business will be conducted and staffed with response capability
 - dispatch services are critical (don't just call the on-campus officer)
713.718.8888 should be on all Cisco phones (and put it in your cel); shifts will have overlaps to compensate for need to hire (which is occurring) more personnel
 - officers are on 4 10-hour shifts per week, with that overlap occurring, coverage is 7 days per week
 - support functions – behavioral interventions, etc. – will be enhanced
 - scheduling will be College-wide
 - dispatch is staffed by licensed civilians
 - quartermaster fleet & supplies – will be centralized to maximize efficiency
 - electronics in security is being grown (body cams, etc.)
 - training & rules and regulations are being enhanced
6. Questions: Police Officers on campuses? Yes. They may be inside and outside campuses – foot patrol on specific campuses (they are to be actively patrolling); placement of officers on campuses will be made by the experts (per CM)
- Differential in Response Time between Current and Projected? Effective RT should improve drastically in the new system with centralized dispatch and new district organization;
 - Will there be no people on site? No – they will not be standing on the lobby floor only, but they will be on campus at all times.
 - What is the role of the faculty in all this? Campuses will organize forums / presentations by Police
 - What about day-to-day issues (like being on campus late)? Will campuses have specific assigned officers? For short periods of time, yes; but the officers will be shifted around the College campuses to avoid becoming “nose-blind” to the situations. What about when they're not familiar with the local situations? Cunningham needs to know what problems there are at campuses from a faculty perspective.
 - How will police handle various situations (non-emergency – speeding, parking, etc.)? The new program will have significantly more personnel on the grounds – focus on the perimeter, since any problems come on to campus from the outside.
 - Lt. Cruz talked to Central delegation about Tactical Situational Training; the concern is that there is no current uniform training. (BC) The program is new (under Chancellor's Grant). This program (SABA) is being rolled out in pieces to the police. It is in process.
 - Board had okayed the Armed Officers being hired some time ago. Where is that in process? They're hiring as best as they can. There just aren't a lot of candidates. 8 new officers have just been hired and are in training and FOT (shadowing experienced officers in the field).
 - is this new model common? UH, UT, HISD, etc. all have it. Lone Star has a similar program.
 - what is the solution? We need KEYS to lock the classroom doors! Police and Facilities sat down to talk about it. That is the new standard, but the roll-out is SLOW. All new campuses will have solid-core doors with commercial-grade locks. They will be retrofitted across the system.

CM: parking ID tags will be mandatory, but the roll-out takes time (there has been and will be pushback).

-- Possible scenario regarding centralized police officers – there will be central police station with all materials; what happens regarding time from central station to a campus? There is a written plan online. It will be sent to David Wilcox to be distributed. Per CM – officers clock in at the central location, but he'll be assigned to a campus. Coverage will be around the clock, with no lapse of coverage when buildings are open.

-- What happens when Open Carry is legal in January 2016? There is a plan in place with training for police; August 2017 is when Campus Carry is the law at CCs? There will be limited ability to enact gun-free zones, but they have to be approved by the Legislature.

-- What about mundane daily security? If campuses don't have locks on faculty spaces.... (BC) There needs to be a College wide standard that needs to be decided upon and enacted.

CM: we will come back on a quarterly basis to see where we are and to get your input and feedback

IX Old Business

None.

X New Business

A. Resolution recognizing Wes Anthony

Motion approved by acclamation; read in to the minutes by Nathan Smith as follows:

Resolution for Wes Anthony:

Whereas David Wesley Anthony has served Houston Community College since 1992;

And whereas he has served on the Faculty Senate for the past 15 years;

And whereas he has served as co-chair of the Compensation, Workload, and Benefits committee for many of those years;

And whereas we are today enjoying the benefits of that service;

And whereas he has now retired for health reasons;

The Faculty Senate heartily wishes to extend its gratitude and honor to their colleague and friend for his faithful service.

XI Announcements and Adjourn – adjournment at 4:15pm.